

HIPAA Workshop

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Workshop Objectives

- Understand HIPAA compliance basics
- Assess your current compliance
- Create an improvement plan

Why Compliance Matters

- Protects patient information (PHI)
- Required by law
- Reduces risk of breaches

Annual Review of Rule Compliance

Technical: Access control, encryption, audit logs

Physical: Lock workstations, control facility access

Administrative: Train staff, document policies

HIPAA Risk Assessment = Your Foundation

[Security Risk Assessment Tool | HealthIT.gov](#)

- Use the free SRA Tool
 - Identify gaps
 - Safeguards technical, physical, and administrative requirements
 - Creates a compliance roadmap for you

Building a Compliance Culture

- Thank staff for raising concerns
- Report security issues immediately
- Train new hires and current staff annually
- Prepare emergency plans ahead of time
- Stay informed

**“We don’t want staff to hesitate.
Better 100 false alarms than one real breach”**

Key Documents to Review Annually

- HIPAA Policies and Procedures
- Risk Management Plans
- Privacy Practices
- Training Logs
- Business Associate Agreements
- Breach Response Plan

Compliance is a Cycle, Not a Checkbox



Workshop Activity - Phase 1 (10 mins)

Use worksheet to document:

- What you do now
- What you would like to do

Start with one or two things, add more if you have time

Workshop Activity - Phase 2 (10 mins)

Find a partner and discuss your work together!

Workshop Activity - Phase 3 (10 mins)

Come back to the big group!

- What were your initial reactions?
- What did you and your partner learn from each other?

Workshop Activity - Phase 4 (5 min)

Wrap up

Take time now to write at least one item to take back to your practice!

Please fill out the
course survey in the app

What Questions Do You Have?