PCC EHR ePrescribing Best Practices

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Physician's Computer Company
PCC Users' Conference
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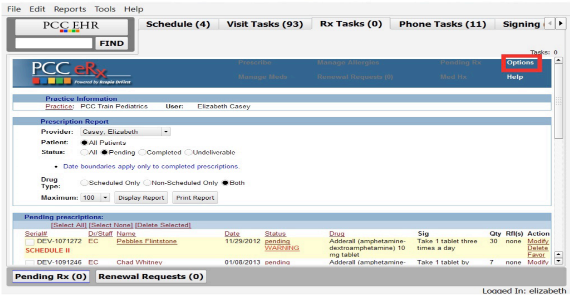
Goal of this Course

- Using the ePrescribing feature in PCC EHR gives you many flexible and powerful options for managing prescriptions at your practice.
- This course will focus on some ePrescribing best practices that can help you become more efficient when using the ePrescribing feature in PCC EHR.

Adding Favorites

- Adding favorite prescriptions for your most commonly prescribed medications will increase your efficiency. For formulary checking, you need to keep your list of favorite prescriptions under 100 favorites.
- Adding favorites allows you to:
  - Set default instructions to patients
  - You can set the duration only and add the quantity when prescribing the medication for a patient
  - Enter coupon discount codes received from drug representatives
  - Set a custom name for your favorite prescription so it is easy to find in your favorite list.

Creating Favorite Prescriptions: Click Options on RX Tasks queue



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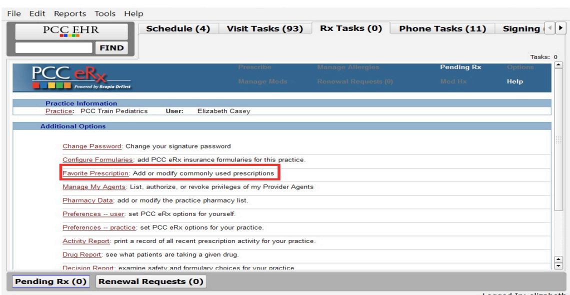
Creating Favorite Prescriptions: Click Favorite Prescriptions



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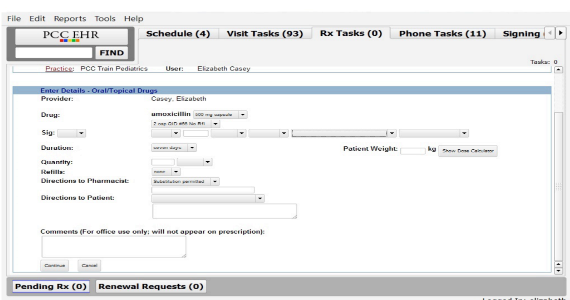
Creating Favorite Prescriptions: Entering sig information



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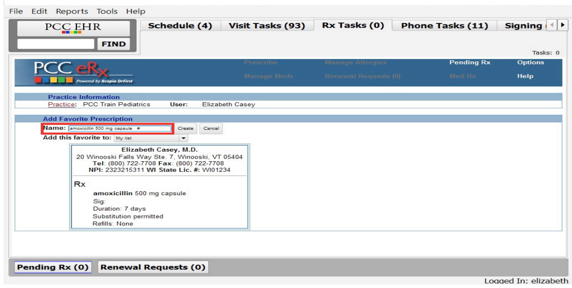
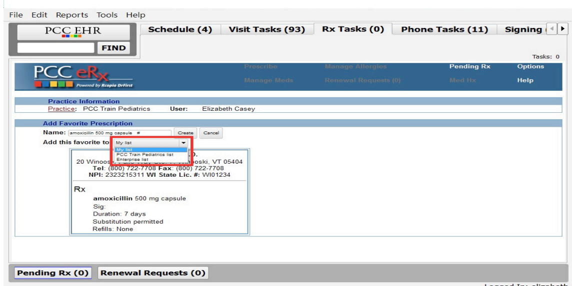
Creating Favorite Prescriptions: Changing name of favorite prescription



Creating Favorite Prescriptions: Add favorite to your own personal list or to the practice list



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Setting Default Prescribing Location

- If you are part of a practice with more than one location, you can set a default prescribing location.
- If you work at the same location most days, setting a default prescribing location will increase your efficiency because you won't have to change your practice location each time you log in.

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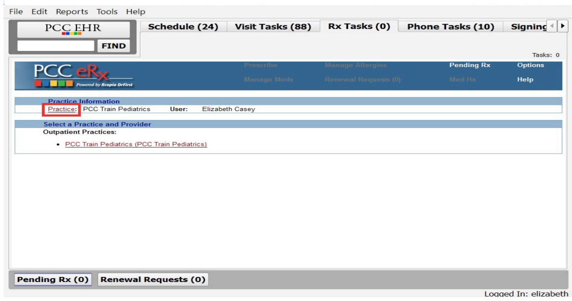
Setting Default Location: Click Practice link and choose location



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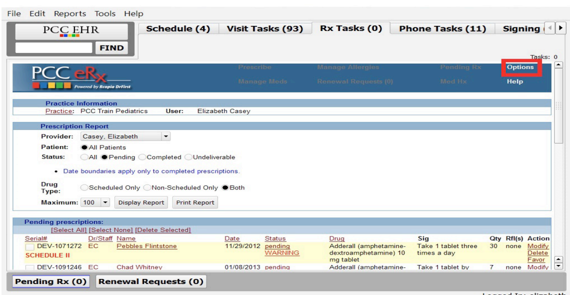
Setting Default Location: Once practice location is set, click Options on RX Tasks



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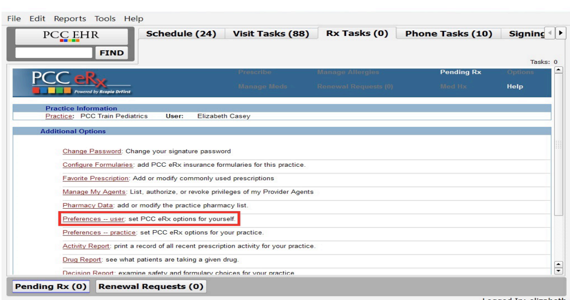
Setting Default Location: Click Preferences-User



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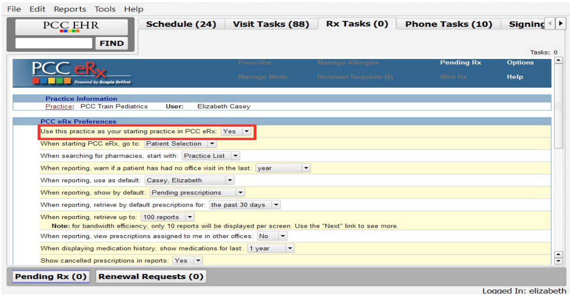
Setting Default Location: Change first question from No to Yes



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Setting Default Provider for Prescribing

- Nurses who are setup as provider agents can set a default provider when prescribing a medication.
- If nurses at your practice work with the same provider, setting a default provider will increase their efficiency because they won't have to choose a provider for every prescription they create.

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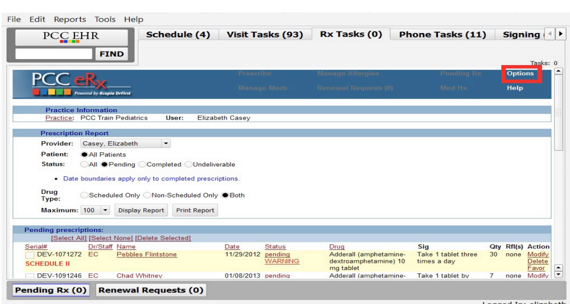
Setting Default Provider: Click Options menu on RX Tasks



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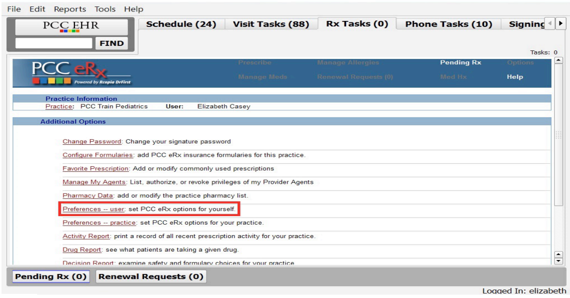
Setting Default Provider: Click Preferences-User



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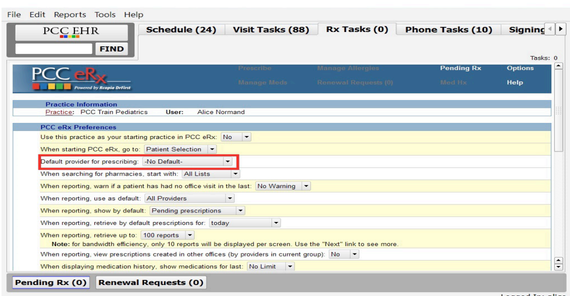
Setting Default Provider: Choose default provider



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Managing Provider Agents

- When your practice has a new provider agent, first contact PCC with the provider agent's name and we will enter that user into the system.
- Once we have setup the user, each provider needs to authorize the provider agent so that agent can prescribe on their behalf.

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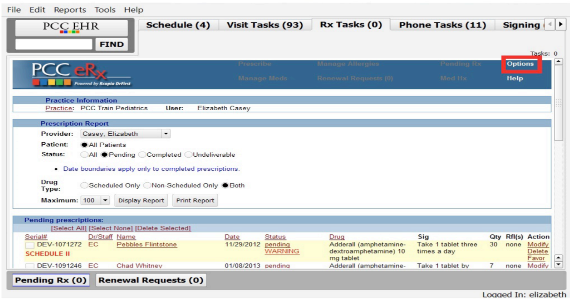
Managing Provider Agents: Click Options on RX Tasks



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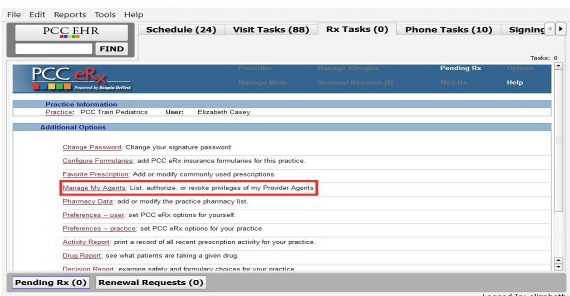
Managing Provider Agents: Click Manage My Agents



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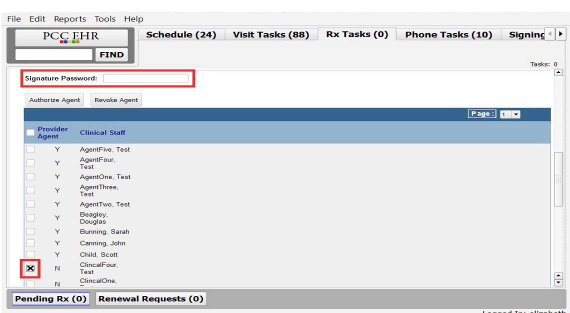
Managing Provider Agents: Authorize agents



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Formulary Information for Patients

- Most insurance plans provide formulary information electronically that is visible in PCC eRx. The fomulary information will display if the patient is eligible for a mail-order pharmacy, if a medication is covered under the formulary and tier information for medications.
- Insurance information is pulled automatically from Surescripts system. In order for insurance information to display for a patient the information in Partner must match what the insurance company has for: patient first and last name, DOB, gender, zip code and phone number.

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Formulary Information for Patients

- A patient formulary information also allows you to generate a medication history for the patient. If you have a new patient or a chronic patient, this feature allows you see any medications that have been filled by that patient's insurance, regardless of the prescribing provider.
- Once the list is generated, you can add any medications that are still active to the patient's medication list.

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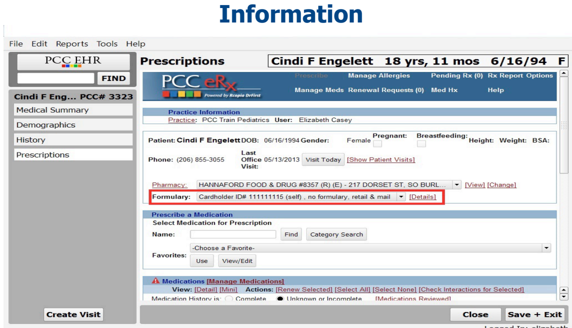
Formulary Information: Patient Insurance Information



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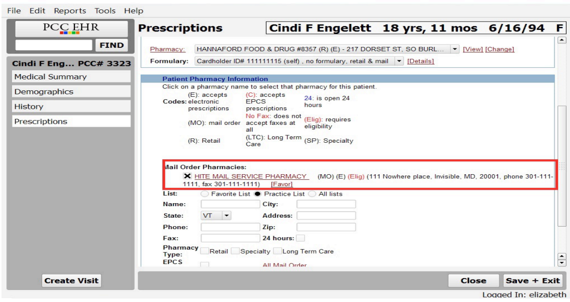
Formulary Information: Mail-Order Pharmacy



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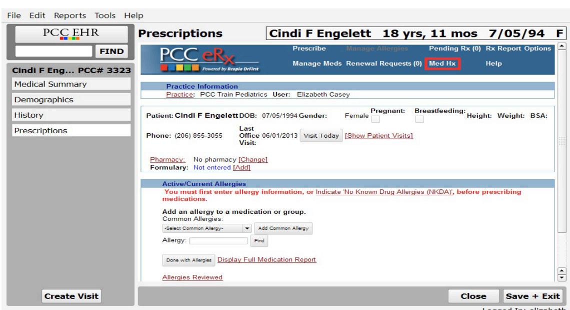
Formulary Information: Medication History



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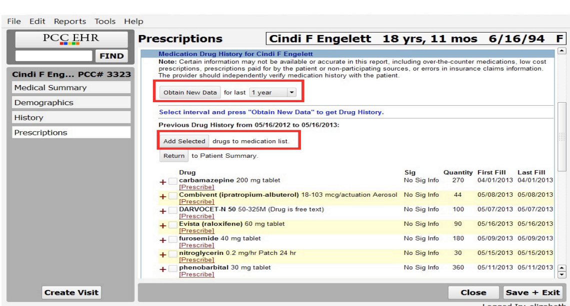
Formulary Information: Medication History



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Prescribing Medications

- There are a couple of ways to improve your efficiency when prescribing a medication:
  - Tapering medications: In the sig screen when prescribing a medication, only the quantity needs to entered. For tapering medications, enter the quantity and enter the taper instructions in the Directions to Patient box
  - Sign/Send prescriptions from prescription review screen: If you only need to send one prescription for the patient, sending the prescription from the review screen will save you a step.

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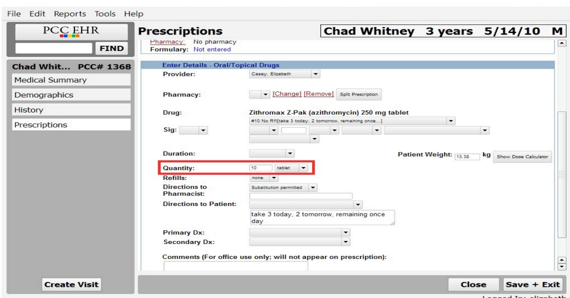
Tapering Medications: Entering sig Information



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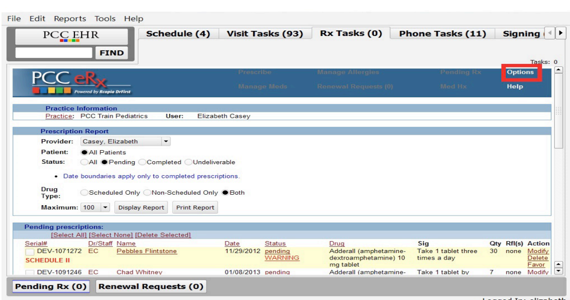
Send Prescriptions from Review Screen: Click Options on RX Tasks



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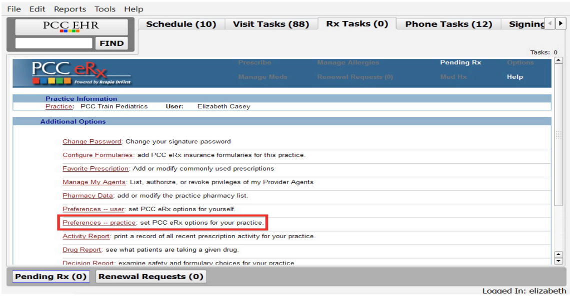
Send Prescriptions from Review Screen: Click Preferences - Practice



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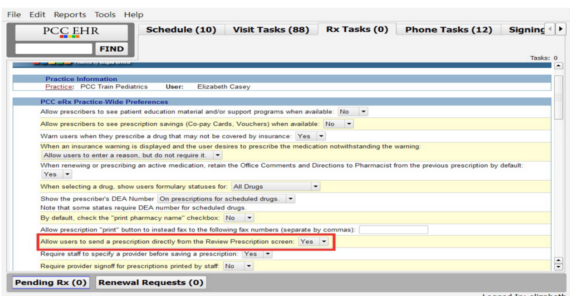
Send Prescriptions from Review Screen: Setting Preference



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Controlled Substance Medications

- For states that have passed legislation allowing electronic prescribing of controlled substances (EPCS), the providers at your office can start the application process. Each provider applies separately, so not all of the providers at your practice have to start at the same time. Please contact PCC Support if you are interested in learning more about EPCS.
- When prescribing controlled substance medications, the sig screen will have a Do Not Fill before date box so you can create more than one prescription for a medication.

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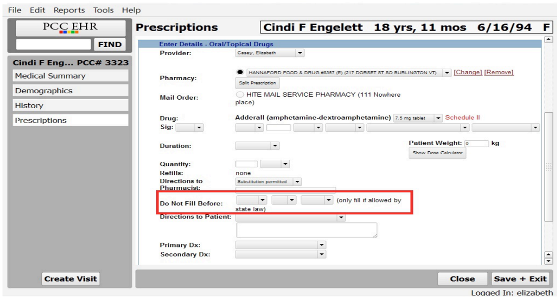
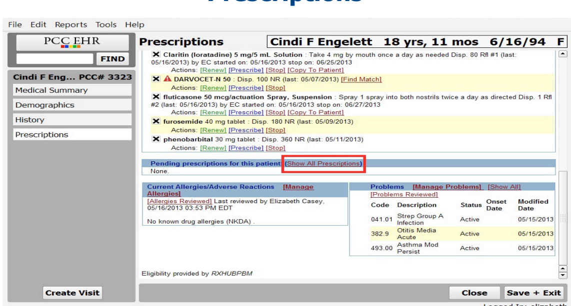
Controlled Substance Medications: Do Not Fill Before



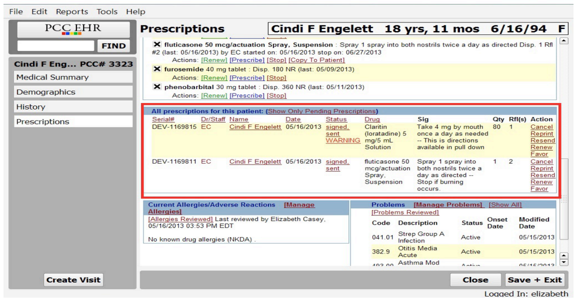
Managing Prescriptions

- PCC eRx will keep a record of every prescription created for a patient. This list can be found by clicking the Show All Prescriptions link in the Pending Prescriptions section.
- If a prescription is sent and needs to be canceled, it is possible to cancel the prescription and stop the active medication in one step.

Managing Prescriptions: Show All Prescriptions



Managing Prescriptions: Show All Prescriptions



Managing Prescriptions: Cancel Prescription

On-line Resources

- PCC EHR on-line documentation and videos at: http://learn.pcc.com

Questions?