# PCC EHR ePrescribing Best Practices

Lauren Gluck Physician's Computer Company PCC Users' Conference July, 2013



## **Goal of this Course**

- Using the ePrescribing feature in PCC EHR gives you many flexible and powerful options for managing prescriptions at your practice.
- This course will focus on some ePrescribing best practices that can help you become more efficient when using the ePrescribing feature in PCC EHR.

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**Adding Favorites** 

- Adding favorite prescriptions for your most commonly prescribed medications will increase your efficiency. For formulary checking, you need to keep your list of favorite prescriptions under 100 favorites.
- Adding favorites allows you to:
  - Set default instructions to patients
  - You can set the duration only and add the quantity when prescribing the medication for a patient
  - Enter coupon discount codes received from drug representatives
  - Set a custom name for your favorite prescription so it is easy to find in your favorite list.

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# **Creating Favorite Prescriptions: Click Favorite Prescriptions** Iit Reports Tools Help PCCEHR Schedule (4) Visit Tasks (93) Rx Tasks (0) Phone Tasks (11) Signing (+) FIND Tests: 0 Information PCC Train Pediatrics User: Elizabeth Ca ons Change Password: Change your signature password Class Example States Class Cla Decision Report examine safety and formulary choice Pending Rx (0) Renewal Requests (0) PHYSICANY COMPANY Pediatric Software Just Got Smarter. Your Practice Just Got Healthier.













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### **Setting Default Prescribing Location**

- If you are part of a practice with more than one location, you can set a default prescribing location.
- If you work at the same location most days, setting a default prescribing location will increase your efficiency because you won't have to change your practice location each time you log in.

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# Setting Default Location: Once practice location is set, click Options on RX Tasks

| Practice Information                                      |                       |          |         |                     |                         |    |       |         |
|---|-----------------------|----------|---------|---------------------|-------------------------|----|-------|---------|
| Practice: PCC Train Pediatrics                            | User: Elizabeth I     | Casey    |         |                     |                         |    |       |         |
| Prescription Report                                       |                       |          |         |                     |                         |    |       |         |
| Provider: Casey, Elizabeth                                |                       |          |         |                     |                         |    |       |         |
| Patient:  All Patients                                    |                       |          |         |                     |                         |    |       |         |
| Status: All  Pending Com                                  | pleted Undeliverabl   | •        |         |                     |                         |    |       |         |
| Data barredo for and and and                              |                       |          |         |                     |                         |    |       |         |
| <ul> <li>Date boundaries apply only to</li> </ul>         | compreted prescriptio | ma.      |         |                     |                         |    |       |         |
| Type: Scheduled Only No                                   | n-Scheduled Only 🔹    | Both     |         |                     |                         |    |       |         |
| Maximum: 100 - Display Repor                              | t Print Report        |          |         |                     |                         |    |       |         |
| Pending prescriptions:                                    |                       |          |         |                     |                         |    |       |         |
| [Select All] [Select None] [Delete :                      | Selected]             |          |         | Deve                | Fin.                    | 0  | DH(-) | 0 miles |
| DEV-1071272 EC Pebbles Fints                              | atone 11              | /29/2012 | pending | Adderall (amphetami | re- Take 1 tablet three | 30 | none  | Modify  |
| SCHEDULE II   |                       |          | WARNING | dextroamphetamine)  | 10 times a day          |    |       | Delete  |
|   | / 01                  | /08/2013 | pending | Adderall (amphetami | 1e- Take 1 tablet by    | 7  | none  | Modify  |
| DEV-1091246 EC Chad Whitney                               |                       |          |         |                     |                         |    |       |         |
| DEV-1091246 EC Chad Whitney<br>Pending Rx (0) Renewal Reg | uests (0)             |          |         |                     |                         |    |       |         |
| Pending Rx (0) Renewal Req                                | uests (0)             |          |         |                     |                         |    |       |         |





### **Setting Default Location: Change first** question from No to Yes Schedule (24) Visit Tasks (88) Rx Tasks (0) Phone Tasks (10) Signing ( ) PCC EHR Information PCC Train Pediatrics User: Elizabeth C Yes 💌 is for: the past 30 days Think by default processors a summary of the second Pending Rx (0) Renewal Requests (0) PHYSICIANS COMPUTER COMPANY Pediatric Software Just Got Smarter. Your Practice Just Got He



### **Setting Default Provider for Prescribing**

- Nurses who are setup as provider agents can set a default provider when prescribing a medication.
- If nurses at your practice work with the same provider, setting a default provider will increase their efficiency because they won't have to choose a provider for every prescription they create.

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### **Setting Default Provider: Click Options menu** on RX Tasks





### **Managing Provider Agents**

- When your practice has a new provider agent, first contact PCC with the provider agent's name and we will enter that user into the system.
- Once we have setup the user, each provider needs to authorize the provider agent so that agent can prescribe on their behalf.

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### Managing Provider Agents: Authorize agents

### **Formulary Information for Patients**

- Most insurance plans provide formulary information electronically that is visible in PCC eRx. The fomulary information will display if the patient is eligible for a mail-order pharmacy, if a medication is covered under the formulary and tier information for medications.
- Insurance information is pulled automatically from Surescripts system. In order for insurance information to display for a patient the information in Partner must match what the insurance company has for: patient first and last name, DOB, gender, zip code and phone number.

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### **Formulary Information for Patients**

- A patient formulary information also allows you to generate a medication history for the patient. If you have a new patient or a chronic patient, this feature allows you see any medications that have been filled by that patient's insurance, regardless of the prescribing provider.
- Once the list is generated, you can add any medications that are still active to the patient's medication list.

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### Formulary Information: Patient Insurance Information







### Formulary Information: Medication History







### **Formulary Information: Medication History**















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### Controlled Substance Medications

- For states that have passed legislation allowing electronic prescribing of controlled substances (EPCS), the providers at your office can start the application process. Each provider applies separately, so not all of the providers at your practice have to start at the same time. Please contact PCC Support if you are interested in learning more about EPCS.
- When prescribing controlled substance medications, the sig screen will have a Do Not Fill before date box so you can create more than one prescription for a medication.

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| le Edit Reports loois | Help                                    |  |                                  |      |
|-----------------------|---|--|----------------------------------|------|
| PCC EHR               | Prescriptions                           | Cindi F Engelett 18 yr   | s, 11 mos 6/16/94                | 1    |
| FINI                  | Enter Details - Oral/                   | Topical Drugs  |                                  | - 1  |
| Cindi F Eng PCC# 33   | Provider:                               | Casey, and the   |                                  |      |
| Medical Summary       | Pharmace                                | HANNAFORD FOOD & DRUG #0557 (E) (217 DORSET ST SO BUR                  | LINGTON VT) VI [Change] [Remove] |      |
| Demographics          | - I I I I I I I I I I I I I I I I I I I | Split Prescription   |                                  |      |
| History               | Mail Order:                             | <ul> <li>HITE MAIL SERVICE PHARMACY (111 Nowhere<br/>place)</li> </ul> |                                  |      |
| Draccriptions         | Drug:                                   | Adderall (amphetamine-dextroamphetamine) 7.5                           | ng sativit 💌 Schedule II         |      |
| Preacriptiona         | Sig:                                    |  |                                  |      |
|                       | Duration:                               |  | Patient Weight: 0 kg             |      |
|                       |   |  | Show Dose Calculator             |      |
|                       | Quantity:<br>Refills:                   | Pone   |                                  |      |
|                       | Directions to                           | Substitution permitted   |                                  |      |
|                       | Do Not City Defense                     | <ul> <li>• • • (only fill if allowed by</li> </ul>                     | 1                                |      |
|                       | Directions to Ration                    | state law)   | 1                                |      |
|                       | Directions to Facility                  |  |                                  |      |
|                       | Delegant Day                            |  |                                  |      |
|                       | Secondary Dx:                           |  |                                  |      |
|                       |   |  |                                  | 10   |
| Create Visit          |   |  | Close Save +                     | Exit |
| Create Visit          |   |  | Close Save +                     | Exit |

### **Managing Prescriptions**

- PCC eRx will keep a record of every prescription created for a patient. This list can be found by clicking the Show All Prescriptions link in the Pending Prescriptions section.
- If a prescription is sent and needs to be canceled, it is possible to cancel the prescription and stop the active medication in one step.



### Managing Prescriptions: Show All Prescriptions Help Help Kanning functional strength and the second strength and stre PCC EHR Cindi F Engelett 18 yrs, 11 mos 6/16/94 F FIND Cindi F Eng... PCC# 3323 ion : Spray 1 spray Demographics istory st C Adverse Reactions Man Current Allergies/Adverse Allergies [Allergies Reviewed] Last rev 05/16/2013 03:53 PM EDT Problem Reviewed] Code Description 041.01 Strep Group A Infection 382.9 Chin Media Acute 493.00 Astma Mod Status Onset Active Modified Date 05/15/2013 No known drug allergies (NKDA) Active Close Save + Exit PHYSICIANS COMPUTER COMPANY Pediatric Software Just Got Smarter. Your Practice Just Got Healthier.







### **Managing Prescriptions: Cancel Prescription**



# **On-line Resources**

· PCC EHR on-line documentation and videos at: http://learn.pcc.com

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